

Addendum SPC 102: Adult Day Care

Lakeland Care District (LCD) members receiving Adult Day Care (ADC) services shall have an identified outcome that necessitates the provision of an ADC program to support this outcome.

The provision of contracted, authorized, and provided ADC services shall be in compliance with the provision of this agreement and the service descriptions and requirements of this section and state certification criteria (Adult Day Care Certification Standards, 42 C.F.R. 441.352)

Definition

Adult day care services are the provision of services for part of a day in a non-residential group setting to adults who need an enriched social or health-supportive experience or who need assistance with activities of daily living, supervision and/or protection. Services may include personal care and supervision, light meals, medical care, transportation to and from the day care site. Transportation between the individual's place of residence and the adult day health center may be provided as a component part of adult day health services. The cost of this transportation is included in the rate paid to providers of adult day health services. Meals provided as part of adult day care may not constitute a "full nutritional regimen" (3 meals per day). The interdisciplinary team is responsible to assure that adult day care do not include services that are duplicative of another waiver or State Plan service also received by the participant.

Standards, Training, and Competency

Providers of ADC services shall meet the requirements of state certification for adult day care and the provisions of this agreement.

Staff to Member Ratio

Staff to Member ratio for adult day care services shall be in compliance with state certification standards and the individual needs of each participant.

Collaboration and Coordination of Care

Through the use of the Resource Allocation Decision method (RAD), the LCD interdisciplinary team (IDT) staff shall assess the member's needs and outcomes to determine the amount of ADC to be authorized. IDT staff shall share pertinent information to assist the ADC in the completion of their assessment. This information exchange shall include the member's outcomes and assessed needs as it relates to ADC services. To ensure proper care coordination, the provider will share, with the IDT staff, the assessment and the tool used to determine the level of care tool. The IDT staff and provider shall collaborate and agree upon the level of care to ensure appropriate authorization. The same process shall be followed by both parties in the event that the level of care changes.

Documentation

Providers shall comply with documentation as required by state certification and this agreement. Each LCD member shall have an ADC developed plan of care specific to their needs which addresses each area of service need being provided. A copy of this care plan shall be supplied to LCD IDT staff.

Providers shall prepare and send a written report to LCD at least every six months to the attention of the assigned IDT staff. In addition, the IDT staff may request a written report monthly to enhance the coordination and/or quality of care.

The written report shall include the following elements:

- Attendance
- Level of participation in program activities
- Cares provided by the program staff (ADLs and IADLs, Nursing assessment and intervention)
- Behavioral interventions
- Significant changes in condition to physical, mental or emotional health

Billable Units

Providers should reference the Rates and Service Codes chart of the contract for contract units and rates. Contracted units of ADC are billable for each day the member is authorized and attends ADC. Providers should use ½ day (four hours or less) and full day increments to bill LCD up to the authorized number of units for the member. Provider cannot bill LCD if the Member is not in attendance. (If a provider is open more than 8 hours a day, the ½ day and full day hours will be noted in the application & contract).

Providers of ADC services are required to provide for all identified care needs during the provision of ADC services and are specifically prohibited from billing for additional services during the provision of ADC services.

Lakeland Care District's Contract Expectations for ADC Providers

- Transportation between the individual's place of residence and the ADC center is not provided as a component of adult day care services. The cost of this transportation is not included in the ADC contracted rate. If the ADC also provides transportation LCD may negotiate a rate for that service (SPC 107).
- Provider will share with the Provider Network Team the criteria used to differentiate the levels of care within that facility.