

DEBARMENT MONITORING POLICY

Purpose:

Agency may not knowingly employ or contract with individuals, companies, organizations or any other legal entity excluded from participation in Federal health care programs.

Scope:

All Agency Board Members, Staff or Contracting/Sub Contracting Individuals, Companies, Organizations or Other Legal Entities.

Policy:

Agency will certify that neither Agency nor any of its principals are debarred, declared ineligible, or voluntarily excluded from participating in federal assistance programs by any federal department or agency. In addition, Agency shall notify all funding agents within five (5) business days in writing if Agency or any of its principals receive a designation from the federal government that they are debarred, suspended, proposed for debarment, or declared ineligible by a federal agency.

Procedure:

The General Services Administration (GSA) maintains a website (Government Services Administrations <https://www.epls.gov>) for the purpose of efficiently and conveniently disseminating information on parties that are excluded from receiving Federal contracts, certain subcontracts, and certain Federal financial and nonfinancial assistance and benefits, pursuant to the provisions of 31 U.S.C. 6101, note, E.O. 12549, E.O. 12689, 48 CFR 9.404, and each agency's codification of the Common Rule for Nonprocurement suspension and debarment. Agency will certify that the organization itself or any of its principals are not excluded from participating in federal assistance programs by any federal department or agency;

- Annually,
- Upon executing a new contractual agreement and annually in subsequent years.

The responsibility for the annual certification and/or certification in the event that a new contract is executed of the organization itself or any of its principal's lies with the Accounting Manager of Agency. In the event that the organization or any of its principals is determined to be excluded from receiving Federal contracts, certain subcontracts, and certain Federal financial and non-financial assistance and benefits, pursuant to the provisions of 31 U.S.C. 6101, note, E.O. 12549, E.O. 12689, 48 CFR 9.404, such information will be reported immediately to the President/Chief Executive Officer of Agency. At such notification, it is the responsibility of the President/Chief Executive Officer of Agency to notify all funding agents within five (5) business days in writing if Agency or any of its principals receive a designation from the federal government that they are debarred, suspended, proposed for debarment, or declared ineligible by a federal agency.